

30 March 2026



Official information request in relation to cleaning, security and catering services

I refer to your official information request for information in relation to cleaning, security and catering services. You confirmed by return email on 2 March 2026 that the information requested is for current information, as of the date of your response.

Your request and our response:

... the following information in relation to all properties occupied, owned, or leased by your organisation, where cleaning, security, and/or catering services are provided.

The Commission does not utilise security services.

As a small organisation, the Commission does not have regular catering therefore we do not have any contracts with catering providers.

For each such property, please provide:

1. *The physical address of the property and the total leased or occupied floor area (in square metres).*

The Commission has one office at 114 – 116 Lambton Quay level 5, Civic Chambers, Te Aro Wellington. The total leased area is approximately 334 square metres.

2. *Where cleaning services, security services (including guarding or concierge services), or catering services are delivered by an external contractor:*

a. the name of the contract provider;

Cleaning Services - Cleantastic Commercial Cleaners

Catering & Security – no contracts. Catering is ad hoc as required. We have provided a table of our catering spend and providers below.

b. the contract start and expiry dates; and

Service agreement start date 18/10/2018 – no end date (ongoing)

c. the total NZD value of the contract and the period to which that value relates (e.g. annual or total contract value).

The value of the cleaning agreement varies monthly. Total spend for February 2025 to January 2026 was \$9,673.50 excluding GST.

Table one: Catering suppliers and spend February 2025 – January 2026

Supplier	Description	Total cost excl GST
Canape Company Ltd	Catering	\$107.50
Simply food Ltd	Catering	\$1,153.26
Urban Harvest	Milk and fruit supplier	\$1,874.81
	Grand total	\$3,135.57

d. the headcount of staff assigned to perform the work*.

This information is not available.

3. Where cleaning services, security services, or catering services are delivered by staff directly employed by the agency, the headcount of staff* and their employment arrangement (e.g. permanent, fixed term, casual).

The Commission does not employ cleaning services, security services or catering services directly.

* Where staff headcount cannot be provided at a property level, please provide the total headcount for those services across the organisation (where possible).

Please note, we publish some OIA responses on our website after the response is sent to the requester. The responses published are those that are considered to have a high level of public interest. We will not publish your name, address, or contact details.

I hope you find this information helpful.

This reply addresses the information requested. You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss this information release, please feel free to contact kiaora@mhwc.govt.nz



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