

Board meeting summary



Summary – Board meeting no. 1

9 February 2021

Meeting overview

The meeting took place after a Pōwhiri to welcome the Board.

The meeting had a full agenda with several policies and plans that needed approval for the Commission to begin functioning independently.

Agenda items approved

The following were considered and approved:

- Delegation of authority policy
- Media policy
- the plan for the event to formally launch the Commission
- Terms of Reference for a Finance, Audit and Risk Committee

These Board decisions made before the meeting under the Interpretations Act 1999 to enable the Commission to be functioning on 9 February 2021 were noted:

- delegation to execute documents: agreement of a mandate for the Chair to act on behalf of the Board
- selection of accounting and payroll systems: agreement on accounting and payroll functions, and a provider
- banking decision: selection of a banker
- insurance arrangements: selection of an insurer and coverage.

Agenda items noted and discussed

The Board also discussed and noted the operating model for the organisation and interim structure. Fourteen roles were filled on a contract and fixed term basis, and five roles noted for recruitment as soon as possible.

The Acting CE talked to work in transition from the Initial Mental Health and Wellbeing Commission; the draft He Ara Oranga Wellbeing Outcomes Framework (a framework for assessing wellbeing), a progress report on He Ara Oranga for publication, and the publication of a thematic analysis on interviews the Initial

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Commission had conducted. The Board discussed and endorsed a proposed approach that the Commission be grounded in Te Tiriti o Waitangi.

Some noting items were left to be read and noted outside the meeting. They were about the conflicts of interest register, correspondence, the Corporate Services report, statutory reporting obligations, funding and 2020/21 budget information, brand and use of the brand, and the establishment project monthly report.

Guests and presentations

Staff from the Ministry of Health attended to present on Health Crown Entity Monitoring and set out a collegial approach to the monitoring relationship.